## Teaching Assistant Resume Sample 2

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### A. Summary

An extremely responsible teaching assistant with over eight years’ experience of teaching in a classroom. I possess outstanding communication skills as well as amazing coordination skills. Very caring and extremely professional. I have a tireless commitment when it comes to students and their learning needs and habits as to the children’s overall wellbeing. Received full qualifications from the state of Virginia and possess a driving license with a clean record. All I wish from my job is to allow me to demonstrate my skills as well as my knowledge and to let me help children get the education we all know they deserve.

### B. Working Experience

* **December 2009 – Present – Reston Elementary School, Virginia**

**Responsibilities**: Enforce the rules for proper behavior as well as the procedures for keeping order in a classroom with a minimum of 25 students. Instruct said students as per the guidance and directions of the teachers. Use an entire plethora of teaching methods which include media channels, lectures, role-playing, and discussions. Work with all the students so as to enforce the school’s or state’s learning concepts. Help students complete their assignments or do their homework. Try in any way possible to improve the students’ performance both in school and outside of it.

**Achievements**: Received positive feedback from parents both verbally and written almost on a monthly basis about the classroom instruction I provided and the success of their children. Received very high remarks for several semesters regarding the creativity of my classroom lesson plans and my instructional techniques. The remarks came both from the parents and the students.

### C. Education and Academic Training

* Graduated from the Azzure University in Reston, Virginia, in 2008 with an Associate degree in Applied Science, Early Childhood Development.

### D. Job Related Skills

* Teaching
* Motivating students
* Proofreading and editing
* Time management
* Creativity
* Very strong leadership skills
* The ability to create meaningful and fun lesson plans
* Can manage difficult children
* The ability to develop indoor and outdoor activities for children when needed
* Can put in school plays or organize dances
* The ability to organize school camps
* Knowledge of writing reports for parents and upper management about children and their situation in class.

### E. General Skills

* Patience
* Discretion
* Excellent team player
* Can speak four languages: English, French, German, and Chinese Mandarin
* Organized