## Security Guard Resume Sample 2

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### A. Summary

A very observant and fit security guard with the ability to make sure that all matters related to security are very well maintained and managed. I possess the natural instincts as well as the insight which are needed to find the perfect solution is a crisis or stressful situation. My primary skills lie in my ability to carry out and see through special assignments. I require minimal supervision and always insist that all the proper procedures and as well as protocols are followed. Human and property safety are always a priority for me.

### B. Working Experience

* **2007 – Present – Security Guard at the Glendale Galleria, Edinburgh, Utah**

**Responsibilities:** Patrolling the area to make sure that everything is in order and secure. In a calm fashion, direct angry or disturbed people or those who are under the influence of alcohol or different substances outside the property. Check all the alarms, fences, doors, and locks. Make contact with the police and report any suspicious activity around the perimeter. Check the fire-fighting equipment regularly. Work with confidential information. Watch out for infractions and criminal acts. Control the car park barrier. Assist visitors with their baggage if need be. Register the details of all the visitors. Restrain the people who are disturbing.

### C. Education and Academic Training

* Graduated with an MBA degree from the Edinburgh Community College in 2006

### D. Job Related Skills

* Guarding properties, buildings, and individuals
* I have a valid driver’s license and an impeccable driving record
* The ability to evaluate and assess all the situations in a timely manner
* Outstanding abilities to monitor large premises via cameras
* Working in a very fast-paced environment
* Certified for First Aid and CPR
* I can adapt very quickly and change priorities as needed
* Very dexterous from a physical point of view
* Capable of keeping confidential information to myself
* Outstanding communication skills
* Very vigilant when it comes to suspicious individuals or risky situations
* Excellent listening skills
* Keen on noticing details
* Staying organized at all times
* Acting very quickly in all emergency situations

### E. General Skills

* Very courteous and polite demeanor
* Pleasant looking
* Confident
* Team player
* Ability to work standing for a large number of hours
* Good with children
* Excellent at calming down people
* Able to handle conflicts and solve them easily and quickly
* Can interact perfectly with all people, no matter the age, sex or cultural differences
* Fluent in English and Spanish and have an understanding level of French and Italian
* Good at controlling traffic if need be
* Excellent at crowd controlling
* Physical ability that allows me to retain and restrain individuals who are causing disturbances
* Devoted to the job
* Hard working
* Willing to take extra shifts
* Trustworthy
* Discreet
* Not prone to panic or panic attacks
* Unafraid