## Preschool Teacher Resume Sample 1

**Kelly Welker**

1815 Elmwood Avenue, Higley, Arizona, 85236

*kelly.welker@email.com*

480-987-3668

### A. Summary

Energetic and dedicated Preschool Teacher with 10 years of experience in the field of education, classroom management, teaching based on activities as per an already set curriculum and parental conferences. I have a unique quality when it comes to grooming the students from an intellectual point of view as well as nurturing their social skills. I am currently looking for a school that will allow me to demonstrate said qualities and where I can do my part for the future of the country and our society by educating our nation’s children.

### B. Working Experience

* **August 2013 – Present – Sunny Side Up Preschool, Higley, Arizona**

**Responsibilities**: Come up with new and interesting activities that would help children learn and develop to their total potential. Impart the lessons as mentioned in the school curriculum. Organize and manage the field trips, which serve the purpose of both facilitating and enhancing the process of learning. Prepare the children for the annual parents day happening where they were supposed to appear in various skits and plays or sing and dance so that they can build their self-confidence. Assess the educational and development needs of every child and strive to cater to them. Maintain a record of how every child has progressed and show said record to his parents or guardians.

**Achievements:** I created a system for recording the progress and achievements of every child in the classroom which was very easy to read and to follow and which was quickly picked up by all the parents as well as by the rest of the teachers for their own classrooms.

* May – 2007 – June – 2013 – Mitch & Cam Preschool, Higley, Arizona

**Responsibilities**: Engage in the educational process as per the allotted curriculum. Assess each child’s educational and developmental needs and make plans according to that. Make sure that the environment in which the lessons took place was a safe and healthy one, both for the students and the staff. Ensure that the parents participate in the necessary activities. Collaborate with the coworkers and managers in an efficient manner.

### C. Education and Academic Training

* Graduated from the Top Hill Community College in Higley, Arizona, in 2006 with a B.A. in Early Childhood Education

### D. Job Related Skills

* Support and childcare
* Lunchtime supervision
* Attendance record
* Circle time
* Confidence development
* Visual supervision
* Child safety protocols
* Parent orientation
* Classroom maintenance
* Educational assessments
* Open house
* Lesson planning

### E. General Skills

* Talented
* Hard worker
* Professional
* Always on time
* Patient
* Willing to sing an NDA
* Discreet
* Team player
* Have a deep love for children
* Love teaching and teaching activities