**Jessica Manchester**  
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**Summary**

Highly skilled graphic designer with a wide variety of skills. Proficient in all relevant software such as Adobe After Effects, Adobe Photoshop, Maya, and others. Looking for a position that really challenges me as a person while allowing me to provide the best possible work that I can for my employers.

**Working Experience**

**January 2014 - February 2015 - Digital Printing Experts LLC, Omaha, Nebraska**

**Responsibilities:**

* Oversee and participate in the production of marketing materials for the company;
* Assist customers in designing prints that fully satisfy their needs;
* Ensure only high quality products are being produced for each and every customer;

**Achievements**

* Produced a wide variety of marketing materials to promote the company. A few examples include logos, presentations, infographics, and newsletters.
* Increased profit margins by 12% over the course of time spent working for the company.

**February 2015 - January 2017 - Media Broadcasting Company LLC, Lincoln, Nebraska**

**Responsibilities:**

* Work directly under a media production supervisor in the creation of media content for the company;
* Assist and participate in the production of promotional materials for the marketing department;
* Create and post content on social media channels utilizing graphic design skills;

**Achievements**

* Increased Facebook and Instagram presence by over 20% utilizing originally produced marketing materials.
* Trained coworkers in the use of useful graphic design applications to add value to the company.

**Education and Academic Training**

**Otis College of Art and Design, Los Angeles, California**  
*Bachelor of Fine Arts in Graphic Design*

**Job Related Skills**

* Proficient at various graphic design software such as Adobe Photoshop, Adobe After Effects, and Maya;
* Knowledge of HTML and CSS for website design needs;
* Excellent design skills with an expansive portfolio of examples available upon request;

**General Skills**

* Proficient with Microsoft Office Suite (Word, Excel, Powerpoint, etc);
* Ability to work productively both individually and with a team;