**Juan Antonio Valdez**  
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**Summary**  
Seeking a position with an apartment complex or hotel that will allow me to display my housekeeping, lawn maintenance and plumbing skills.

**Working Experience**  
**August/2008--February/2017 FDS Board of Education, Cambridge, Georgia**

**Responsibilities:**

* Swept, vacuumed and mopped all walkways;
* Cleaned bathrooms, classrooms and meeting halls;
* Greeted teachers and students pleasantly;
* Cleaned up unexpected lunchroom spills and messes;
* Disinfected and cleaned large auditorium and gymnasium;

**Achievements:**

* Named by superintendent as staff member of the year;
* Honored at staff luncheon for eight years of continuous service;
* Received a "high pass" rating on all job performance assessments;
* Awarded two merit raises for outstanding work performance;

**November/1999--June/2008 Appelmans & Gunther Staffing Agency**

**Responsibilities:**

* Mopped floors and operated floor buffer for overnight warehouse cleaning team;
* Maintained cleaning supplies inventory;
* Disinfected and cleaned all bathrooms and staff offices;
* Acted as key holder responsible for unlocking and securing all doors and gates;

**Achievements:**

* Trained three new hires in the use of disinfectants and other chemical supplies;
* Organized janitorial supplies using a color coded system, which resulted in a more efficient process for locating supplies;
* Assisted with implementation of new recycling program;

**Education and Academic Training**

* East Appleton High School (Diploma) 1997

**Job Related Skills:**

* Well-versed in mixing disinfectants and other cleaning supplies;
* Trained in use of floor buffers, snow blowers and leaf blowers;
* Ability to keep all janitorial equipment organized in a neat, clean supply closet;
* Follow and understand all safety protocols;

**General Skills:**

* Flexible;
* Punctual;
* Ability to comprehend and follow a daily, rigorous cleaning schedule;
* Adapt well to new management and safety procedures;