**Bartender Resume Sample 1**

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**A. Summary**

Motivated individual with over 4 years’ experience as Server/Bartender working in a variety of locations. Skilled in serving both food and beverages, and also mixing and serving cocktails using professional techniques. Active and determined, with the ability to anticipate and satisfy clients’ needs. Experienced with managing payment both in cash and credit card transaction.

**B. Working Experience**

**January/2012 - Present - Sunset Restaurant & Bistro – Los Angeles, California**

**Responsibilities:**

* Welcome customers and show them to their table or seats;
* Take orders and pass them on to the cooking team;
* Deliver drink and food items as requested;
* Ensure highest quality of every product delivered;
* Prepare and serve drinks as instructed;
* Maintain a clean and sanitary work station;
* Clear tables and clean up after the clients have left;
* Fulfill responsibilities even in stressful situations.

**Achievements:**

* Was elected to supervise the entire bartending team;
* Managed to improve the drink serving system.

**September/2010 - December/2011 - Majestique Hotel - Los Angeles, California**

**Responsibilities:**

* Provide high-quality service for guests;
* Work closely with the waitress team in order to deliver quality products;
* Prepare stations and bar area for operation;
* Maintain a clean and well-organized service station and dining room;
* Manage storage areas and prepare all necessary items beforehand;
* Keep and maintain a high-standard presentation of the bar.

**Achievements:**

* Constantly helped hotel personnel with other chores;
* Received the Employee of the Month award three months in a row.

**C. Education and Academic Training**

High School Diploma – Public Wallis High School, Los Angeles, California - 2009

**D. Job Related Skills**

* Professional with mixing cocktails, as well as liquors
* Outstanding communication skills and customer care abilities
* Quick learner who doesn’t require extensive training
* Great team player
* Have an Active Food Handlers Card and Active OLCC Servers Permit

**E. General Skills**

* Demonstrated ability to work efficiently with a diverse group of people
* Ability to take initiative and fulfill tasks independently