

LPN Cover Letter Sample 1

Jessica Davis

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747 -125 – 3205

Mrs. Heather Fawn

Golden Heart & Healing Medical Center

887 Jay Avenue, Columbus, Ohio, 32511

Dear Mrs. Fawn,

It is with great pleasure that I am writing to express my interest in the open Licensed Practical Nurse (LPN) position you have available within your establishment. I am a graduate of Central Ohio Technical College, and hold the needed LPN license and Basic Life Support certification needed to practice medicine. With my strong educational background and over three years of experience as an LPN, I firmly believe that I would make a great addition to your team.

My current position with Central Ohio Urgent Care has been a wonderful opportunity for me, as it has allowed me to thrive in a field of work that I am truly passionate about. However, I am now seeking a place of employment that better fits my needs. During my time with Central Ohio Urgent Care, I was regularly tasked with greeting patients and taking vital signs such as blood pressure, weight, and temperature. I also tended to basic wounds, cleaned and bandaged injuries, and administer medication through injections.

I always strive to go above and beyond in my line of work, and, through the years, this has been reflected in my consistently successful ability to bring in more patients. One of my biggest achievements through Central Ohio Urgent Care was boosting our new patient quota by over 40% since I have started working there two years ago. My friendly and approachable nature, partnered with my vast understanding of treating injuries and illness, has aided in this growth.

Aside from my superior organizational and outstanding bedside manners, I am also a great communicator. As a problem solver, I have the ability to think on my feet and analyze many different situations to find the best and most effective treatment for an individual. In addition, I am a team player, and fully understand the value in collaborating with doctors and other specialists when it comes to helping others. You will find that I also possess strong computer skills, and have a firm grasp on general medical facility rules and regulations.

It is with great eagerness that I look forward to hearing back from you and having the chance to discuss my candidacy further in person. I have a genuine drive to help people, and I would love the opportunity to bring my positive spirit and motivation to you and your esteemed establishment. I thank you for your time and consideration.

Sincerely,
Jessica Davis