

Warehouse Worker Cover Letter Sample 1

Jerry Graham

3511 Palm Front Lane, Jacksonville, Florida, 20065

Mr.JGraham@email.com

633 – 652 - 2214

Mr. Matthew DelRosa

Synergy Incorporated

885 Building C Gull Crossing, Jacksonville, Florida, 20065

Dear Mr. DelRosa,

I am strongly interested in obtaining the warehouse worker job you have available in your facility, which was posted on HireMeNow.com. I believe my profile closely matches your requirements and credentials, and I have a long background of working in a warehouse environment. I have a business degree from Florida State University, and I am confident my education and work ethic will benefit Synergy Incorporated.

I am currently employed at Brown's Shipping as a warehouse associate, and have been performing my daily tasks at an exemplary level for the past five years. On a daily basis, I am responsible for preparing and processing orders and requests, performing maintenance on trucks and calling for repairs when necessary, completing reports, and keeping a safe working environment by ensuring all equipment is handled and put back properly. Additionally, I work with my team to sort, organize, and re-stock items as shipments come in.

In the years I have worked as a warehouse associate, I got several certifications. I am officially a Certified Supply Chain Professional (CSCP) accredited by the Association for Operations Management, and I also possess a Class A Commercial Driver's License. To ensure I keep up to date with these achievements, I attend annual seminars and training programs. I am also proud to say that I have been selected as employee of the month on several occasions, due to my time management and leadership skills standing out above the rest.

As you read through my resume, you'll find that I have many skills related to the requirements you have. I am a seasoned expert in loading and unloading merchandise, and I pay close attention to handling all products with care. Being skilled in inventory maintenance, I have developed and implemented several revolutionary techniques with my team. Additionally, I am familiar with OSHA issued safety guidelines, have remarkable computer skills, and am well versed with operating machines such as forklifts and docking equipment.

Noting that I share several core values with your company, I believe I would be the perfect fit for your team. My high energy and strong work ethic allow me to perform any job with a positive attitude. I understand that a warehouse worker's job is demanding at times, but I am accustomed

to these working conditions, as I have been in this field for several years. I look forward to discussing my candidacy with you further.

Sincerely,
Jerry Graham