**Firefighter Cover Letter Sample 2**

**Jane Scott**  
77 West Columbus Avenue, Springfield, Missouri, 97441  
*jscott@email.com*  
419-445-4236

**Jillian Anderson**  
**City of Springfield**  
2236 Merchant Avenue, Springfield, Missouri, 97441

Dear Mrs. Anderson,

Recently, I discovered your ad for the firefighter position for the city of Springfield. Your ad indicates that you are interested in filling this position with an individual who has a significant amount of experience, and I believe that I fit that profile. I hold a Missouri state certification as a firefighter, and an associate's degree in fire science from Springfield Community College, class of 2010. While my resume provides a full picture of my employment history, this cover letter will explore many of my skills.

I am currently working for Stafford City Fire Department. I have worked there since 2013, and in that time, I have responded to hundreds of fires of different origins. I have helped contain vehicle fires, chemical fires, and brush fires. My structural fire experience has included homes, apartments, and commercial buildings. Many of the commercial buildings in Stafford have chemical components that make them particularly difficult to combat, but working with this fire department has given me the ability to adequately contain them.

Throughout my employment, I have maintained perfect attendance for the last four years. I have been placed in charge of training all the new recruits, and this includes both paid and volunteer firefighters. After being trusted with their training, I re-examined the training materials that our house traditionally used. Finding them outdated and factually incorrect in many places, I initiated a complete re-write of the materials.

I take the role of being a firefighter very seriously. For that reason, I am determined to remain physically fit, as I believe this can be the determining factor in whether or not I am able to save someone. In addition to physical fitness, I value my teamwork skills. Working with my team, and being able to compromise and communicate with my fellow firefighters is an essential skill when it comes to performing our jobs. Remaining calm when in stressful situations is another key skill that I possess.

Thank you in advance for considering me for this position. Due to my training and education, I believe that I can be a positive addition to your department. I can be reached by phone prior to 5 p.m., and by email at any time of the day.

Sincerely,  
Jane Scott