

# Mover Resume Sample 1

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## **Clark Jacobsen**

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## **A. Summary**

Punctual driver experienced in providing prompt, efficient, and friendly customer service. Possess four years of experience as a mover and driver. Capable of following both verbal and written instructions, and pride myself in having above average people skills. Capable of moving between 50 to 60 pounds over a twelve-hour shift, six days a week. Currently seeking a role that will allow me to expand my customer service abilities, and allow for a greater interaction with customers as part of my moving duties.

## **B. Working Experience**

### **October/2015 - August/2017 - Dunn's Moving Service - Boise, Idaho**

#### **Responsibilities:**

- Worked both independently and as part of a team, depending upon the weight of the customers' items
- Read maps and followed routes to new parts of the state
- Made sure valuables were secure in the cargo bay of the truck

#### **Achievements:**

- Presented bills to customers, and collected amounts due
- Trained new employees in the delivery and invoice systems
- Maintained perfect attendance record for the entire two years of employment

### **January/2013 - October/2015 - Parnell Movers - Boise, Idaho**

#### **Responsibilities:**

- Packed materials, equipment, and furniture
- Loaded and unloaded trucks using hands and pallet jacks
- Installed protective materials, such as bracing and padding, in order to prevent movement inside the truck

#### **Achievements:**

- Completed voluntarily OSHA training course to become certified in workplace moving procedures
- Successfully helped employer sell additional products, increasing their overall profit by 5% weekly
- Awarded "Most Valuable Employee" in 2013 and 2014

## **C. Education and Academic Training**

Certification, OSHA Moving Safety, Boise, Idaho, 2014

High School Diploma, Anderson High School, Boise, Idaho, 2013

## **D. Job Related Skills**

- Physically fit and able to perform repeated bending, stretching, twisting, and reaching
- Ability to use power tools, if necessary, to help load and assemble products
- Capable of using the correct procedures to carry, pull, and push objects
- Skilled in the use of forklifts and pallet jacks

## **E. General Skills**

- Skilled in interpersonal, written, and verbal communication
- Determined problem-solver
- Capable of adapting to many changes within the working environment
- Dependable, and willing to strive towards achieving perfect attendance