

Research Assistant Cover Letter Sample 2

Ronald Jameson

442 Broadway Street, Tucson, Arizona, 74196

rjameson@email.com

851-753-9965

Barbara Whitley

Thea Peterson Facility for Clean Water

325 Park Street, Tucson, Arizona, 74196

Dear Mrs. Whitley,

I observed a post on your company's website that declared your need for an experienced and hard-working research assistant. Having graduated in 2014 with a Bachelor of Science in Biology from the University of Arizona, I have the educational background required to be successful at your facility. I have also worked for the past three years as a research assistant for the Arthur Pond Environmental Center. As a result of my education and experience, I believe I would be a useful addition to your staff.

My current position requires me to study the effects of bottom feeders in the river's ecosystem. In order to complete this study, I develop materials and procedures related to collecting data. I also determine the correct method of analysis, and choose which filtering tools to use. My lab work allows me to utilize the most advanced filtration systems, and my other primary scientific tools include microscopes and heating ovens.

Perfect record-keeping and a professional demeanor are skills that I have developed as a result of my time as a research assistant. I've also developed the ability to review journals, speeches, and doctoral level notes, in order to gain additional information for my research. Crucial skills include acute accuracy, attention to detail, and the ability to make a decision without hesitation based on scientific fact.

Throughout my time as a research assistant, I have been very proud of my unique techniques for constructing proper strains for data collection. These new techniques have enhanced data collection by at least 25%, and have decreased negative collection by at least 40%. I was recognized for my creative efforts when my employer awarded me the "Greatest Scientific Discovery" award in 2016.

I have attached my resume, which goes into greater detail about my education and work experience. However, my enthusiasm in joining your facility could be better measured in a personal interview. I look forward to setting one up with you, either by phone or by email. Thank you in advance for considering my qualifications.

Sincerely,
Ronald Jameson