**Bartender Resume Sample 2**

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**A. Summary**

More than 5 years of experience in providing time-efficient serving services, while accurately describing menu items. Taking and delivering orders, as well as mixing drinks in a skilled manner. Ability to handle cash and other financial transactions correctly, and hands-on experience at mixing and serving complicated cocktails and drinks. Deep knowledge of cocktails, beers, wine, and spirits, which allows me to provide apt recommendations. Looking for a job where I can take full advantage of my skills and professional training.

**B. Working Experience**

**August/2015 - Present - Home Keep Inn, San Diego, California**

**Responsibilities:**

* Greet guests as they arrive, and offer them a beverage and food menus;
* Assist guests and answer questions related to menu items;
* Take food and beverage orders and offer an estimated delivery time;
* Communicate with the kitchen staff in order to ensure a quick delivery;
* Prepare and mix beverages, and then serve them accordingly;
* Skillfully create alcoholic and non-alcoholic drinks using liquor, soda, water, and bitters;
* Stock the bar with drinks and make sure that necessary supplies are always available;
* Prepare and serve appetizers to guests;
* Deal with billing and take payments in cash or via credit card;

**Achievements:**

* Increased customer satisfaction by 25% by offering high-quality services as a bartender;
* Reduced costs by implementing an efficient inventory system that eliminated waste;
* Came up with a "Drink of the Day" offer that increased sales;

**March/2013 - June/2015 - Mary’s Bar, San Diego, California**

**Responsibilities:**

* Greet customers and show them to their tables;
* Offer menus and suggestions in relation to menu items;
* Deliver orders to the kitchen staff, ensuring everything is prepared on time;
* Deliver orders to customers in a professional manner;
* Clear tables and dishes after the customers leave;
* Maintain a clean and sanitary workspace;
* Work closely with the custodial staff to maintain order and cleanliness in the restaurant and bar;

**Achievements:**

* Diffused difficult situations between clients by using interpersonal skills;
* Trained beginner servers to offer quality services and professionally fulfill duties;

**C. Education and Academic Training**

High School Diploma, San Diego High School, San Diego, California, 2012  
Bartending Course, Bartender's Training Institute, North Hollywood, California, 2013

**D. Job Related Skills**

* Skilled at operating a cost-effective bar by maintaining correct stock levels of both condiments and beverages
* Competent in accurately taking orders and delivering them on time, without any mistakes
* Focused on ensuring that customers appreciate the experience and feel satisfied
* Skilled in preparing and serving drinks
* Creative when it comes to improving drinks recipes and developing the menu
* Able to help customers pair their food with a suitable beverage
* Have over 100 cocktail recipes memorized
* Ability to multitask and take care of multiple customers at once during busy nights

**E. General Skills**

* Fluent in English and Spanish
* Easy-going in a diverse team
* Able to deal with difficult clients
* Proactive attitude
* Great organizational skills