

# Adjunct Professor Cover Letter Sample 1

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**Jeffrey Williams**

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**Rebecca Connors**

Chair of English Department

**Chicago Technical University**

245 Cherry Street, Chicago, Illinois 54789

Dear Dr. Connors,

I am an experienced adjunct professor with ten years of classroom management in my employment history. With a Ph.D. in Literary Studies, I have taught courses ranging from introductory writing classes to media studies. Courtesy of your department's website, I can see that you are looking for a new adjunct professor for the English department. I am confident that my variety of skills and areas of interest will make me a perfect fit for your department.

Currently, I work as an adjunct professor at North Chicago Technical Institute. I have taught English there for five years. My main objective as an adjunct professor in the English department is to help students discover and foster a love of literature through a variety of readings and classroom discussions. As my resume demonstrates, I have supplemented my adjunct work by keeping up to date with my freelance publications. I continue to write numerous articles and stories in multiple publications. My time as a freelance writer enables me to share a unique understanding of the publication process with my students.

At the end of every semester, the reviews from my students on the faculty evaluations are consistently high and praise me for providing the material in an easy to understand manner. I have also served as the faculty adviser for the department's literary magazine. In this capacity, I advise students and serve as an editor.

As an adjunct professor, I have developed significant classroom management abilities. I also have hands-on experience in the publishing field. My teaching abilities range from freshmen to seniors, and I have taught both introductory and advanced classes. I am extremely detail oriented and have experience with a variety of social media platforms. Teamwork is another trait that I value greatly. I try to incorporate teamwork into my classroom activities, and I definitely view it as essential when interacting with other professionals in my department.

I believe that the position with your university will allow my passion as an educator to grow. The position is uniquely suited to my skills and past experiences as an adjunct professor. I look

forward to discussing my capabilities as an educator in greater detail. Please contact me by email or by phone to set up an interview.

Sincerely,  
Jeffrey Williams