**Construction Superintendent Resume Sample 2**

**Harold Lieberman**
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**A. Summary**

With over 20 years of experience as a successful construction superintendent, I have worked with a wide variety of clients. Some larger examples of my work consist of the Belleview Shopping Plaza renovation in 2002, the Jacksonville Medical Center in 2005, and the Bakersville Warehouse and Storage area in 2007. In addition, I have also worked with residential clients for many years in the Davenport area. At the present, I am looking for a job where I can use my unique skill set, and that can teach me to grow as a construction superintendent.

**B. Working Experience**

**February/2012 - Present - Dale’s Construction and Demo, Davenport, Florida**

**Responsibilities:**

* Meet with clients and apply for new potential bids
* Set and maintain a stable operating budget
* Ensure all team members are following the appropriate safety regulations
* Process invoices and other relevant paperwork

**Achievements:**

* Successfully completed a $1.2 million commercial renovation project
* Assisted with the development of a successful advertising campaign
* Reduced operating expenses by five percent annually

**March/2006 - February/2012 - Builders United of Tampa Bay, Tampa Bay, Florida**

**Responsibilities:**

* Contact new clients and answer any questions that they have
* Develop new proposals and submit them in a timely manner
* Work with local and state level officials to ensure code compliance is adhered to
* Hire new employees as needed

**Achievements:**

* Achieved an average labor cost reduction of four percent annually
* Perfect attendance award for eight consecutive quarters
* Best in class Builder award recipient in 2011

**October/2002 - February/2006 - Construction and Renovation Professionals of Central Florida, Orlando, Florida**

**Responsibilities:**

* Apply for permits and other relevant professional certifications
* Monitor daily spending to ensure operating budget compliance
* Bid for new projects and answer client questions
* Conduct hiring events and train new employees

**Achievements:**

* Completed a $2.4 million commercial project in four months
* Reduced annual turnover by four percent
* Recipient of the Up and Coming Builders award in 2003

**C. Education and Academic Training**

AAS in Construction Management, University of Central Florida, Orlando, FL, 2001
High School Diploma, Daleview Public High School, Daleview, FL, 1996

**D. Job Related Skills**

* Basic plumbing knowledge
* Fine carpentry skills
* Knowledgeable in applying for a variety of permits
* Great working relationships with state officials
* Budget management skills

**E. General Skills**

* Understanding of basic accounting programs like QuickBooks
* Fluent in English, German, and Spanish
* Licensed to operate in multiple counties
* Leadership abilities