**Dietary Aide Resume Sample 1**

**Rita Charleston**
2456 Elm Street, Lafayette, Indiana 56321
*rcharleston@email.com*
236-654-7125

**A. Summary**

Six years of experience working as a dietary aide. Skilled in washing and sanitizing dishes, dish carts, and tables. Have been trained in daily food preparation for a variety of diet types. Primary experience in the hospital setting, but have also worked in nursing homes and assisted-living facilities. Pride myself on strong interpersonal skills and ability to multi-task in a fast-paced environment. Demonstrated ability to put my patients first while delivering quality dietary assistance. Looking for a job that will allow me to develop my skills further.

**January/2014 – April/2018 – Oak Grove Pine Nursing Home, Delaware, Ohio**

**Responsibilities:**

* Assist head dietary aide in preparing meals and snacks
* Serve meals to residents and double-check to make sure that their meals are in accordance to their meal plans
* Assist in storing food inventory and other supplies; make certain that all items are properly labeled
* Clean the dining room and kitchen areas after meal times
* Make sure that food preparation and serving areas are properly disinfected
* Check on residents' snack needs during the night shift

**Achievements:**

* Received compliments from my supervisors on the efficiency and speed of my cleaning
* Assisted aides in helping to move patients and received additional training in this area
* Performed job well enough to transition to full-time after being initially hired as part-time

**B. Working Experience**

**January/2012 – December/2013 – Mercy General Hospital, Delaware, Ohio**

**Responsibilities:**

* Assist in the preparation of meals for 100 patients
* Adhere to all relevant patient care plans
* Pay attention to proper food safety regulations
* Rotate food inventory to ensure proper freshness of all meals
* Clean and inspect all utensils in order to met sanitation guidelines

**Achievements:**

* Regularly score 95-100% on all safety evaluations
* Initiated a way to store the cleaning equipment to reduce clutter and save time
* Awarded "Best Dietary Aide" for the night shift in 2015 and 2016

**C. Education and Academic Training**

Associate of Arts, Culinary Arts, Lafayette Vocational Center, Spring 2011
Diploma, Lafayette High School, Spring 2010

**D. Job Related Skills**

* Ability to read recipes
* Skilled in handling kitchen equipment
* Physically fit enough to stand long hours on my feet

**E. General Skills**

* Compassionate
* Acute attention to detail
* Great listener