**Dietary Aide Resume Sample 2**

**Ray Collins**
478 West Haven Parkway, Kansas City, Kansas 75321
*rcollins@email.com*
478-654-3678

**A. Summary**

Ten years of experience as a dietary aide working primarily in nursing homes. Consistently demonstrate a concern for the residents under my care. Acute knowledge of dietary concerns and eating habits of an elderly population. Prior experience in working as a home health care worker, and capable of assisting in basic patient care duties outside of culinary tasks. Searching for a workplace where I can grow as a dietary aide professional, and where I can gain new knowledge of dietary needs for different groups of people.

**B. Working Experience**

**May/2013 – May/2018 – Apple Bloom Nursing Home, Kansas City, Kansas**

**Responsibilities:**

* Ensure that all food stocks are full at all times
* Discuss meal plans with residents to decide what orders are the best for them
* Educate residents and their families on specific dietary needs based on doctor and nurse's instructions
* Prepare and deliver food
* Clean and sanitize food preparation area

**Achievements:**

* Hold a food safety certificate
* Supervised a staff of 5 other dietary aides on first shift
* Consistently earned praise for my professionalism when dealing with residents

**May/2008 – April/2013 – Anderson Nursing Home, Kansas City, Kansas**

**Responsibilities:**

* Assist cook in the food preparation
* Take orders from residents on a daily basis for the next day
* Help in the creation of multiple menus based on dietary needs
* Inspect meals as I deliver them to make sure they comply with the dietary needs of residents

**Achievements:**

* Completed course in proper sanitization with a total score of 95%
* Obtained position of head dietary aide
* Responsible for overseeing the schedule of other dietary aides in the department

**C. Education and Academic Training**

Food Safety Certification, Apple Bloom Nursing Home, Kansas City, Kansas, 2015
Diploma, George Washington High School, Kansas City, Kansas, 1995

**D. Job Related Skills**

* Food safety knowledge
* Cross-contamination knowledge
* Aware of all important allergy information
* Skilled in cleaning and sanitation
* Skilled in observing the effect of illness upon dietary needs

**E. General Skills**

* Record keeping
* Skilled in Microsoft and Apple computer programs
* Punctual
* Hard-working
* Sociable