**Handyman Resume Sample 2**

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**A. Summary**

My interest in the handyman profession began at a young age, when I couldn’t stop taking things apart. From fixing broken clocks to moving onto more advanced plumbing tasks, I continued to expand my knowledge and understanding of various systems. Since then, I have participated in a technical vocational program to get my plumbing certification. I also maintain active licensing for both small and medium-level HVAC system repair and maintenance.

**B. Working Experience**

**February/2011 - Present - Johnson Controls, Tinkertown, Colorado**

**Responsibilities:**

* Changing out HVAC system filters each month and minor ductwork cleaning
* Operating the trash compactor at the close of business
* Submitting expense reports in a timely manner
* Ensuring fellow team members are following all safety procedures

**Achievements:**

* Stellar Guest Ratings Award for 2016 and 2017
* Safety-First certification for three straight years
* No tardies or absences for 8 consecutive quarters

**June/2009 - February/2011 - Derrick’s Dairy Field, New Florence, Colorado**

**Responsibilities:**

* Sanitize milk storage vats
* Repair fences and other barricades
* Install new sprinklers and drip pipes
* Ensure HVAC system is being maintained correctly

**Achievements:**

* Helped reduce water consumption by installing high-efficiency drip lines
* Reduced annual department spending by three percent
* Zero tardies or absences during my entire tenure with Derrick’s Dairy Field

**March/2007 - June/2009 - Bickerson Office Solutions, Ft. Kadensville, Colorado**

**Responsibilities:**

* Basic HVAC system maintenance
* Installing new sprinkler systems
* Plumbing system repair and maintenance
* Supervision of subordinate level employees

**Achievements:**

* Reduced department incident count to zero for 14 consecutive months
* Department spending was reduced by five percent in the first year
* Reduced department turnover by almost 18 percent

**C. Education and Academic Training**

Vocational Plumbing Certification, Viceburgh Vocational Institute for Professionals, Viceburgh, Colorado, 2007
High School Diploma, Johannesburg Senior High, Tinkertown, Colorado, 2005

**D. Job Related Skills**

* Currently licensed for basic plumbing tasks
* Licensed for small and medium-level HVAC systems repair
* Carpentry experience
* Experience working with a variety of tools
* Sprinkler installation experience
* Knowledgeable in expense reports

**E. General Skills**

* Familiar with expense programs like Quicken
* Excellent leadership and organizational skills
* Fluent in Spanish
* Enjoy working as part of a team