

Hotel Manager Resume Sample 2

Samuel DeVoss

1190 Brier Patch Road, Tolston, Florida 66889

samual.devoss@email.com

888-489-4849

A. Summary

I am an experienced hotel manager with a resume that includes positions at some of the finest hotels and restaurants in the Southern Florida region. After earning my degree in business and hospitality, I quickly joined the workforce in my first hotel management position. I have recently completed my master's in tourism and multicultural studies. My goal is to find a position in a premier hotel as a manager or assistant manager. I believe my previous experience makes me an ideal candidate for a hotel in need of a versatile and professional manager.

B. Working Experience

June/2014 - May/2018 — True Comfort Inn and Suites, Tribago, Florida

Responsibilities:

- Management of hotel and bar staff
- Checking in clients and overseeing their personal needs
- Maintaining a comfortable and professional atmosphere

Achievements:

- Started an annual fundraiser for local tourism and culture
- Received regular promotions and raises
- Created large-scale marketing campaigns for the hotel

January/2010 - August/2014 — James Herrera Hotel and Bar, South Pointe, Florida

Responsibilities:

- Managed hotel staff and scheduled servers and bartenders
- Reported directly to the owner and fulfilled his business goals
- Cultivated a hospitable hotel environment

Achievements:

- Received regular pay raises and promotions

- Created an email raffle that helped expand the restaurant's email list
- Forged great relationships with the clientele
- Reached new customers on social media

August/2005 - May/2009 — Floyd's Bar and Grill, Ocean View, Florida

Responsibilities:

- Served food, took orders, and maintained a hospitable environment for customers
- Served alcohol as a bartender
- Tended the company booth at local events and festivals

Achievements:

- Promoted several times over my four years with the company
- Received praise from many customers
- Forged strong relationships with managers and coworkers

C. Education and Academic Training

Southern Florida Ocean View University, Master of Arts in Tourism and Multicultural Studies, August 2015 - May 2018 (GPA: 4.0 — *Summa Cum Laude*)

Southern Florida Ocean View University, Bachelor of Arts in Business and Hospitality, August 2005 - May 2009 (GPA: 3.9 — *Magna Cum Laude*)

D. Job Related Skills

- Management of hotel and bar personnel
- Scheduling and event coordination, plus community outreach
- Licensed to serve alcohol in Florida — and in a late night environment
- Certified in CPR and other lifesaving skills

E. General Skills

- Adept in social media marketing and email list building
- Experienced in Windows, Mac OS x, and commercial Linux operating systems
- Understanding of many cultures and regional traditions