

Patient Care Technician Cover Letter Sample 1

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Mrs. Christine Nimoy

Human Resource Director

Tampa General Hospital

44 Alan Street, Tampa, Florida 77441

Dear Mrs. Nimoy,

As a professionally trained patient care technician, I am looking to expand my 10 years of healthcare experience in the hospital setting. I was very happy to see your job advertisement on the Job Opportunities Board of my alma mater, Tampa Technical College. Since graduating there in 2008, I have become certified and worked consistently in nursing homes. I look forward to bringing that experience to your hospital.

In my current position, I assist in the direct patient care of long-term residents in a 200-bed facility. My primary duties in this position require me to take and record patients' vital signs. I take this responsibility very carefully, because I am acutely aware that a change in vital signs can signify a drastic change in a patients' condition, and should be reported immediately. I also take care of the resident's daily needs, including cleaning, bathing, and feeding. As a technician, I make sure to carry out orders from both nurses and doctors.

One of my greatest accomplishments at my current place of employment has been the opportunity to train other patient care technicians. In this position, I often supervise the operation of computer equipment and the basic patient care duties until they demonstrate that they are capable of performing these duties on their own. In addition, I have been awarded Perfect Attendance Award three years in a row, from 2014 to 2017.

Over the past 10 years, I have cultivated many skills as a patient care technician. I pride myself on my ability to be a team player, and my collaborative efforts at work have been very rewarding. I am also very flexible in nature, and this has been a very important skill to possess while working in health care. My additional skills include HIPPA compliance, computer skills, and the ability to communicate effectively with patients from a variety of backgrounds.

In closing, I am truly interested in becoming part of your team. Although most of my past experience has been in a nursing home environment, I will bring 10 years of technical experience to your working environment. I will also bring the ability to understand patients that a good

patient care technician can only gain after gaining experience in the field. If you wish to contact me for an interview, I can be reached through both email and phone.

Sincerely,
Charles Norton